

## EMERGENCY PLANNING BUDGET

1. Having reviewed the Emergency Planning Shared Service budget at the request of Sheffield City Council to make a 10% saving (£31k), the following proposal has been submitted to Sheffield City Council for acceptance:
  - Reduce two Sheffield secondees' hours from full time to part time (three days a week). This proposal has been reached following personal proposals having been put forward by the individuals concerned following a team meeting outlining the saving that had to be made. This reduction in the working week of the officers concerned will make a saving of £30.5k with the remaining £500 saving being found from the new grading of the Emergency Planning Manager's post.
2. The consequences of these reduced hours, if this proposal is accepted, will be reflected on the Team Action Plan with various target dates having to be extended beyond their current dates. These will be identified once the proposal has been formally accepted.
3. **Recommendation**  
**That the Joint Committee note and agree the proposal put forward in order to meet the 10% saving that Sheffield City Council to meet.**